

Windsor & Eton Brewery Private Hire Information

Thank you for your enquiry about hosting your event in our brewery. To help you here are a few notes that explain how private hires work at the Windsor & Eton Brewery.

These notes don't constitute a contract and are subject to change without notification.

1. Type of Events

- We have hosted many successful events at the brewery including beer festivals, sports screenings, comedy nights, theatre performances, product launches, corporate hires, birthday parties, weddings and even wakes.
- As a community brewery, our aim is to host successful events that do not impose excessive noise and disruption for our regular customers, visitors and our neighbours.
- As well as great beers, we serve a full range of wines, spirits and soft drinks.
- We have a fully equipped kitchen for snacks, buffets and a wide range of main courses and desserts.
 - cold or hot buffet lunch - £12.50 per person
 - food from our daily menu – priced as per menu

2. Spaces for Hire

- We have 4 main areas suitable for private hire
- Meeting Room.
 - A private room with AV facilities. Seats 10-12 boardroom style, 20 conference style. Generally available for hire Mon-Fri daytime and evenings
- Unit 4 Tap Room Mezzanine.
 - The mezzanine seats 24 or 40 standing. It overlooks our Unit 4 taproom so is a great space for hosting an exclusive area within our Unit 4 taproom.
- Unit 4 Tap Room Ground Floor
 - This is our main hireable space for large events. You can hire the whole floor, a cordoned off area or a number of tables. The maximum capacity is 140 people standing and theatre style
- Brewhouse
 - The brewhouse is usually in use brewing beer so is not generally available for hire. Before we opened Unit 4 we held all our events here so it's capable of holding up to 120 people events. Please call us if you have a specific event in mind that you would like held in the Brewhouse.

3. Meeting Room

- The room will seat up to 12 boardroom style or 20 conference style and comes with free Wi-Fi, full audio visual set up.
- When the work is over, you can even round things off with a short private brewery tour to see for yourself the revolution that is happening in British craft brewing
- Room hire is £20 per hour plus £5 unlimited tea & coffee per person – payable on booking.

4. Unit 4 Tap Room Mezzanine

- We offer 2 different booking slots of either 12:00 – 16:00 (Mon to Sun) or 17:00 – 22:00 (Mon to Sat)
- Unfortunately, we cannot guarantee access for any set up or decorating before these allotted time slots.
- Monday to Thursday the cost for private hire is £75 per session – this is non- refundable charge to secure the booking.
- Friday, Saturday, and Sundays the mezzanine is available for a non-refundable £150 per session – again this in an upfront hire charge to secure the booking.

5. Unit 4 Tap Room Ground Floor

- The Ground Floor of Unit is popular with both locals and visitors. Taking into account their needs means that we have some restrictions on the availability for hire.
- Prices below are for a) daytime hire from 9am to 4pm and b) evening hire from 6pm to last orders.
- Access is available from 1 hour before these times for any set-up.
- Dry Hire costs include use of Unit 4 facilities including surround sound system.
- Dry Hire excludes all drink and food
- Music and outside catering by arrangement.

Day	Ground Floor Dry Hire only	Ground Floor & Mezzanine	Last Orders
Monday	£1,000	£ 1,500	10pm
Tuesday	Not Available	See 4) Mezz	10pm
Wednesday	£1,000	£ 1,500	10pm
Thursday	£1,500	£ 2,000	10pm
Friday	Not Available	See 4) Mezz	10pm
Saturday	Can only be hired with Mezzanine	£ 5,000	10.30pm
Sunday	£2,000	£ 2,500	8pm

- Because of demand hire is only confirmed upon written agreement with us and upon payment of 25% of the Dry Hire Fee. This is non-refundable.
- Balance of Dry Hire Fee and any extra hired items to be paid 4 weeks before the event.
- We will require full payment of food and bar bill on the night.

6. Weddings

We have selected a specialist wedding event planning company to help us deliver a full wedding hire. If you are looking for a wedding experience with a difference, then please get in touch.